



POLICY

The Windsor-Essex Catholic District School Board shall endeavour to provide and maintain an environment that is safe and secure for all members of the school community.

REGULATIONS

The Education Act, Regulation 298, S6
The Ontario Fire Code
The Occupational Health and Safety Act

PROCEDURES

1. The Board shall develop an Emergency Response Plan Booklet with an emergency code system that shall address the following situations:

Armed/Violent Intruder	Intruder/Trespasser	Tornado/Severe Weather
Bomb Threat	Large Group Crisis	Nuclear Mishap
Chemical Spill/Gas Leak	Missing Child/Kidnapping	Weapons
Fire Plan	Police Search	Utility Failure

2. Each school shall develop a site specific Emergency Response Plan based on the Template issued by the Board.
3. Emergency Response drills shall be held on a regular basis, as required. Fire drills shall be held three (3) times each fall and three (3) times each spring as required by the Ontario Fire Code.
4. All employees shall be made aware of the Emergency Response Plan and updated at least once a year.

Approved by the Board: January 11, 2000

Amended by the Board: June 2005

Related Policy: SC:10 Crisis/Trauma Response Plan

Related Board Committee:

Policy Review Date: 2010