



Windsor-Essex Catholic District School Board

Section: **Buildings/Plants/Grounds**

Policy: **Vehicles on School Property During School Operating Hours** B:03

---

## POLICY

The Windsor-Essex Catholic District School Board shall take appropriate care and safety precautions regarding vehicular traffic on school property during school operating hours.

## PROCEDURES

1. For the purpose of this policy, school operating hours shall be defined as between 8 A.M. and 5:30 P.M., Monday through Friday.
2. It shall be the responsibility of the Principals or designate to assure the safety of the children while vehicles or equipment are operating on Board premises. During lunch or recess periods, the operation of vehicles or equipment shall be prohibited within the designated student playground areas.
3. Drivers of vehicles for all other deliveries, pick-ups, or work at the schools shall obtain permission from the Principal or designate before entering the student playground areas.
4. At all times, any vehicles permitted to enter into the student playground areas must be directed from the outside of the vehicle (i.e. walk beside the vehicle) by Board personnel.
5. At no time shall any vehicle block any fire exit.
6. Deliveries will be made from the street or parking lot. In the event of large deliveries, vehicles will be permitted to enter the student playground area as outlined in Procedure #4.
7. Contractors, Board Maintenance and Courier vehicles shall be parked in the school parking lot or street. In the event that these vehicles are required to enter the student playground area, the above procedures will be followed.

Approved by the Board: January 11, 2000

Amended by the Board: May 2005

Related Policy:

Related Board Committee:

Policy Review Date: 2010

**With the amendments,  
APPENDIX 'A' has been  
eliminated**