



**WINDSOR-ESSEX CATHOLIC  
DISTRICT SCHOOL BOARD**

*"Learning together in faith and service"*

1325 California Avenue  
Windsor, ON N9B 3Y6  
CHAIRPERSON: Barbara Holland  
DIRECTOR OF EDUCATION: Paul A. Picard

**REGULAR BOARD MEETING  
Tuesday, October 24, 2017 at 7:00 p.m.  
Windsor Essex Catholic Education Centre  
John Paul II Board Room**

**MINUTES**

**PRESENT**

**Trustees:**

F. Alexander	B. Mastromattei
F. Costante	L. Soulliere
M. DiMenna, <i>Vice-Chair</i>	S. Tope
F. DiTomasso	F. Valentinis
B. Holland, <i>Chair</i>	
G. Santin, Student Trustee	
C. Sloan, Student Trustee	
Rev. L. Brunet, Board Chaplain	

**Regrets:**

<b>Administration:</b>	P. Picard (Resource)	S. Fields	C. Norris
	T. Lyons	J. Ibrahim	M. Seguin
	E. Byrne	M. Farrand	J. Ulicny
	D. Fister	G. McKenzie	
	P. King		

**Recorder:** B. Marshall

1. Call To Order – Chair Holland called the meeting to order at 7:00 pm.
2. Opening Prayer – Fr. Brunet opened the meeting with a prayer.
3. Recording of Attendance – All Trustees are present.
4. Approval of Agenda – No amendments this evening.

**Moved by Trustee DiMenna and seconded by Trustee Valentinis that the  
October 24, 2017 Regular Board meeting agenda be approved as distributed. *Carried***

5. Disclosure of Interest - Pursuant to the Municipal Conflict of Interest Act: None
6. Presentations:
  - a) Summer Learning and Summer School 2017

Executive Superintendent Fister provided an overview of the Summer School component of the Board's Summer Learning program. A total of 1063 students attended summer school to receive full credit, recovery credit, eLearning, cooperative education or reach ahead an opportunity for entering grade 8 students to earn their first high school credit during the summer months. Specialized summer programs were also offered in the areas of dual credit, international education summer academy and Muskoka leadership.

Vice Principal Tonia Sorge and Curriculum Consultant Kim Capaldi-Field presented the Minds-On Learning Academy that was provided at two locations; Central Park Athletics and St. Louis Catholic Elementary School. The Minds-On Learning Academy was designed to provide additional support for students to minimize the "summer slide-back" in the areas of Literacy and Numeracy. Students were engaged in meaningful learning tasks that reinforced Literacy and Numeracy skills taught during the school year. Students also participated in recreational activities such as robotics, coding, swimming, bowling, and co-operative games.

7. Delegations: None

8. Action Items:

- a. Previous Meeting Minutes

- i) Minutes of the Committee of the Whole Board Meeting of September 12, 2017

**Moved by Trustee Mastromattei and seconded by Trustee Soulliere that the Minutes of the Committee of the Whole Board In-Camera meeting of September 12, 2017 be adopted as distributed. Carried**

- ii) Minutes of the Special Committee of the Whole Board Meeting of September 26, 2017

**Moved by Trustee DiMenna and seconded by Trustee Valentinis that the Minutes of the Special Committee of the Whole Board In-Camera meeting of September 26, 2017 be adopted as distributed. Carried**

- iii) Minutes of the Regular Board Meeting of September 26, 2017

**Moved by Trustee Alexander and seconded by Trustee DiTomasso that the Minutes of the Regular Board meeting of September 26, 2017 be adopted as distributed. Carried**

- b. Items from the Committee of the Whole Board In-Camera meeting of October 10, 2017

Vice Chair DiMenna reported that the Windsor-Essex Catholic District School Board convened a closed Committee of the Whole Board in-camera meeting on October 10, 2017 pursuant to the Education Act - Section 207, to consider specific personnel, real property matters and other matters permitted or required to be kept private and confidential under the Freedom of Information and Protection of Privacy Act.

**Moved by Trustee DiMenna and seconded by Trustee Mastromattei that the recommendations and directions of the Committee of the Whole Board in-camera meeting of October 10, 2017 be approved. Carried**

Vice Chair DiMenna made the following announcements:

From the October 10, 2017 Committee of the Whole Board in-camera meeting:

- **Approval was granted, in advance of the Public Meeting of October 24, 2017, to the award of tender and the issuance of purchase order contracts for paving at Notre Dame Catholic Elementary School;**
- **Received as information the Audit Committee's 2016-17 Annual Report to the Board of Trustees; and**
- **Approved the 2016-17 External Audit Plan as recommended by the Audit Committee.**

9. Communications:

a. External (Associations, OCSTA, Ministry):

- i) Ontario Catholic School Trustees' Association (OCSTA) Memorandum dated September 26, 2017 re: Trustee Award of Merit

**Moved by Trustee Soulliere and seconded by Trustee DiMenna that the Board receive as information the Ontario Catholic School Trustees' Association (OCSTA) Memorandum dated September 26, 2017 re: Trustee Award of Merit. Carried**

- ii) Ontario Catholic Schools Trustees' Association (OCSTA) Memorandum, dated September 27, 2017 re: 2017 Student Trustee Alumnus Award

**Moved by Trustee DiTomasso and seconded by Trustee Tope that the Board receive as information the Ontario Catholic School Trustees' Association (OCSTA) Memorandum dated September 27, 2017 re: 2017 Student Trustee Alumnus Award. Carried**

b. Internal (Reports from Administration):

- i) Report: Summer Learning Program 2017

**Moved by Trustee DiMenna and seconded by Trustee Tope that the Board receive the Summer Learning Program 2017 as information. Carried**

- ii) Report: Elementary and Secondary Schools Enrolment/Staffing School Organization - September 2017

**Moved by Trustee Tope and seconded by Trustee DiTomasso that the Board receive the report Elementary and Secondary Schools Enrolment/Staffing School Organization - September 2017 as information. Carried**

10. Committee Reports:

- a. Report: Audit Committee Meeting of June 21, 2017

**Moved by Trustee Soulliere and seconded by Trustee DiMenna that the Board receive the Minutes of the June 21, 2017 Audit Committee meeting as information. Carried**

- b. Report: Audit Committee Annual Report to the Ministry of Education

**Moved by Trustee Valentinis and seconded by Trustee DiTomasso that the Audit Committee's 2016-17 Annual Report to the Ministry of Education be received as information and submitted to the Ministry of Education as required by Ontario Regulation 361/10 - Audit Committees. Carried**

- c. Report: Special Education Advisory Committee Minutes of June 15, 2017

**Moved by Trustee Mastromattei and seconded by Trustee DiMenna that the Board receive the Minutes of the Thursday, June 15, 2017 Special Education Advisory Committee meeting as information. Carried**

- d. Report: French Immersion Advisory Committee (FIAC) Minutes of May 19, 2017

**Moved by Trustee Tope and seconded by Trustee DiTomasso that the Board receive the Minutes of the May 16, 2017 French Immersion Advisory Committee meeting as information. Carried**

11. Unfinished Business: *None*

12. New Business:

- a. Report: Amended Draft Policy A:21 Child Care, *final approval*

**Moved by Trustee Tope and seconded by Trustee DiTomasso that the Board provide final approval of amended Draft Policy A:21 Child Care; and**

**That the Board receive the Administrative Procedure A:21 Child Care as information. Carried**

- b. Report: Tender Approval – Paving Project For Notre Dame Catholic Elementary School

**Moved by Trustee Alexander and seconded by Trustee Alexander that actions of**

**Administration be confirmed and ratified in the awarding of tender and the issuance of a purchase order contract for paving at Notre Dame Catholic Elementary School in the amount of \$198,000 plus HST to SheaRock Construction Group Inc to be funded from the approved 2017-18 School Condition Improvement Budget. Carried**

13. Notice of Motion: None

14. Remarks and Announcements:

a. Chairperson of the Board

- On October 26<sup>th</sup> Bishop Fabbro will be blessing cornerstone plaques for our new school, St. Teresa of Calcutta and our middle school additions. This service will be held at the Assumption Chapel at 10:00 am. Trustees are welcome to attend.
- Also, on the 26<sup>th</sup> is the Bishop's Dinner. Chair Holland and her husband are Honourary Co-Chairs of this event. Many Trustees and administrators are attending.
- Catholic School Council Commissioning Ceremony is scheduled for November 9<sup>th</sup>. This annual ceremony is always well attended by school council chairs and principals and enjoyed by all. Dr. Anne Jamieson, Director of Catechesis for the Diocese of Hamilton will be speaking on "Putting the Pieces Together: Parents as First Teachers of the Faith".
- Last public board meeting. Many years ago bishop grecco shared 2 statements in difficult times.

Excerpt from Chair Holland's remarks to Director Picard.....

*And so, Director Picard, on behalf of my colleagues on the Board of Trustees and the communities we have been elected to represent, my sincere thank you for your outstanding commitment and service to the Windsor-Essex Catholic District School Board and the faith community we hold dear. We wish you all that is blessed and good.*

b. Director of Education provided comments on recent activities supporting the Board's strategic priorities namely;

***Catholic Faith Formation:*** A system-wide Together in Faith day was attended by over 2200 employees on September 22nd beginning with a Celebration of the Eucharist with Bishop Ronald Fabbro followed by guest speaker David Wells from the Diocese of Plymouth, England. This was a wonderful opportunity for our staff to gather and embrace our faith. Difficult times, first time in 3 years we assembled.

***Employee Development And Student Achievement Initiatives:*** A number of workshops and sessions for November: Standard First Aid Training; Renewed Math Strategy Board Level Sessions; Elementary Robotics Rollout; LSST Workshops; New Teacher Induction Program (NTIP); International Education information; French as a Second Language PD; Emergency Response Training; Principal Mentoring; Ontario Youth Apprenticeship Program (OYAP) Information session; and Grade 10 Catholic Studies.

Director Picard eloquently thanked Trustees for their trust, faith and encouragement during his tenure as Director of Education. His vision to be the top board in the province could not have been accomplished without the political and administration

supporting each other, and for that he is grateful.

Director Picard also thanked his administrative team, principals, teachers, consultative and support staff for believing in his vision and through their diligence and commitment to Catholic education, made that vision a reality.

- c. Board Chaplain Brunet thanked Director Picard for his passion, talent and wisdom that brought the board to the “World Series”.

15. Remarks/Questions by Trustees

Trustee Alexander taught Director Picard at F.J. Brennan and throughout the years followed the Director’s career closely. Trustee Alexander mentioned he was the Chair of the Board when Mr. Picard was appointed Director and he has exceeded expectations. Trustee Alexander wished Paul well and all the best.

Trustee Tope wished Director Picard all the best on his well deserved retirement.

Trustee Mastromattei mentioned he has known Paul for 40 years and was an outstanding principal and Director of Education. He thanked the Director for lobbying and succeeding in receiving Ministry approval for a new Catholic Central High School.

Trustee Costante thanked Director Picard for all he has done for this board and wished him a happy retirement.

Trustee Valentini praised Director Picard for his success in turning around a struggling Board in a climate and environment that is out of your control; ministry funding, legislation, regulation, curriculum not to mention those we serve; students, parents and constituents. Trustee Valentini thanked Mr. Picard for this achievement and his contribution to this Board, the entire catholic community and students who have benefitted from his work.

Trustee Soulliere congratulated Director Picard on his incredible career. The system is what it is today because, under Paul’s leadership, Trustees, administration and all staff were focussed on the same goal. Move One in his Name was instrumental in achieving student success and for that we are thankful. Trustee Soulliere wished Director Picard all the best.

Trustee DiTomasso thanked Director Picard for all of his accomplishments and wished him well on his retirement.

Trustee DiMenna praised Director Picard for his honesty and straight forwardness. Under his leadership he led this board to an exceptional place. Have a great retirement.

Student Trustee Sloan thanked Director Picard and commented on the recent Student Senate meeting and future student led events/fundraisers.

Student Trustee Santin discussed Student Senate faith day and its theme and wished Director Picard luck on his retirement.

16. Pending Items: *None*
17. Future Regular Board Meetings: *Unless stated otherwise, all meetings will be held on the fourth Tuesday of the month at the Windsor Essex Catholic Education Centre - 1325 California Avenue, Windsor beginning at 7:00 p.m.*
- Tuesday, November 28, 2017
  - Tuesday, December 5, 2017 – (Trustee Organizational Meeting 7:45 pm start)
  - Tuesday, December 12, 2017
  - Tuesday, January 30, 2018
  - Tuesday, February 27, 2018
  - Tuesday, March 27, 2018
  - Tuesday, April 24, 2017
  - Tuesday, May 22, 2018
  - Tuesday, June 12, 2018
  - **Monday**, June 25, 2018

*Committee of the Whole Board In-Camera Meetings will be held on the second Tuesday of the month at 6:00 pm (closed sessions).*

18. Adjourn to In-Camera meeting, if required: Not Required
19. Closing Prayer – Fr. Brunet closed the meeting with a prayer.
20. Adjournment – There being no further business, the Regular Board meeting of October 24, 2017 adjourned at 8:18 p.m.

*Original signed by B. Holland and P. Picard*

**Barbara Holland**  
*Chairperson of the Board*

**Paul A. Picard**  
*Director of Education & Secretary of the Board*