



**WINDSOR-ESSEX CATHOLIC  
DISTRICT SCHOOL BOARD**

*"Learning together in faith and service"*

1325 California Avenue  
Windsor, ON N9B 3Y6  
CHAIRPERSON: Barbara Holland  
DIRECTOR OF EDUCATION: Paul A. Picard

**REGULAR BOARD MEETING  
Tuesday, September 26, 2017 at 7:00 p.m.  
Windsor Essex Catholic Education Centre  
John Paul II Board Room**

**AGENDA**

1. Call To Order
2. Opening Prayer
3. Recording of Attendance
4. Approval of Agenda
5. Disclosure of Interest - Pursuant to the Municipal Conflict of Interest Act.
6. Presentations:
  - a) Appreciation to Frank Cremasco, Donation of Automated External Defibrillator (AED) Units
7. Delegations:

*By-Law 3:09: Any person(s) wishing to appear before the BOARD and speak to an item appearing on the agenda of the BOARD meeting has until noon the day before the BOARD meeting to make a request to the SECRETARY. They shall explain briefly the matter on which the presentation is to be made, the organization or interested parties to be represented, the identity, and if applicable, the authority of the spokesperson. A Delegation Form, located on the BOARD's website, must be completed and forward to the SECRETARY.*
8. Action Items:
  - a. Previous Meeting Minutes
    - i) Minutes of the Special Committee of the Whole Board Meeting of June 26, 2017 --
    - ii) Minutes of the Special Committee of the Whole Board Meeting of September 7, 2017 --
    - iii) Minutes of the Regular Board Meeting of June 26, 2017 1-9
    - iv) Minutes of the Emergency Regular Board Meeting of September 12, 2017 10-12

- b. Items from the Committee of the Whole Board In-Camera meeting of September 12, 2017 and Special Committee of the Whole Board In-Camera meeting of September 26, 2017 --
9. Communications:
- a. External (Associations, OCSTA, Ministry): *None*
- b. Internal (Reports from Administration):
- i) Report: Focus on Youth Summer Program - 2017 (D. Fister) 13-15
- ii) Report: 2016-2017 Assessments of Reading, Writing and Mathematics, Primary Division (Grades 1-3) and Junior Division (Grades 4-6), Grade 9 Assessment of Mathematics and Ontario Secondary School Literacy Test (OSSLT) (E. Byrne) 16-19
- iii) Verbal Report: Preliminary Enrolment/Staffing School Organization Information for Elementary and Secondary Schools September 2017 (T. Lyons) --
- iv) Report: 2016-2017 Third Interim Financial Variance Report (P. King) 20-36
- v) Report: Trustee Attendance – January to July 2017 (P. Picard) 37-38
10. Committee Reports:
- a. Report: Audit Committee Meeting of April 26, 2017 (P. King) 39-42
11. Unfinished Business: *None*
12. New Business:
- a. Report: Amended Draft Policy B: 04 Keys to Schools/Buildings, *final approval* (T. Lyons) 43-48
- b. Report: Amended Draft Policy A:21 Child Care, *approval in principle* (T. Lyons) 49-52
- c. Report: Annual Honoraria Review (P. King) 53-56
13. Notice of Motion:
14. Remarks and Announcements:
- a. Chairperson of the Board
- b. Director of Education
- c. Board Chaplain
15. Remarks/Questions by Trustees
16. Pending Items: *None*
17. Future Regular Board Meetings: *Unless stated otherwise, all meetings will be held on the fourth Tuesday of the month at the Windsor Essex Catholic Education Centre - 1325 California Avenue, Windsor beginning at 7:00 p.m.*

- Tuesday, October 24, 2017
- Tuesday, November 28, 2017
- Tuesday, December 5, 2017 – (Trustee Organizational Meeting 7:45 pm start)
- Tuesday, December 12, 2017
- Tuesday, January 30, 2018
- Tuesday, February 27, 2018
- Tuesday, March 27, 2018
- Tuesday, April 24, 2017
- Tuesday, May 22, 2018
- Tuesday, June 12, 2018
- **Monday**, June 25, 2018

*Committee of the Whole Board In-Camera Meetings will be held on the second Tuesday of the month at 6:00 pm (closed sessions).*

18. Adjourn to In-Camera meeting, if required:
19. Closing Prayer
20. Adjournment

***Barbara Holland***  
*Chairperson of the Board*

***Paul A. Picard***  
*Director of Education & Secretary of the Board*